

BISHOP GEORGE AHR HIGH SCHOOL
ONE TINGLEY LANE • EDISON, NJ 08820

August 23, 2006

AFG Planning Team Meeting Minutes

Date and place- Wednesday, August 23, 2006- Conference Room-10am-2:30pm

Members- Sister Donna, Sister Cynthia, Melissa Conover, Michelle Nice, Ann Marie Pacciano, Susan Paluskiewicz, , Irene Schrader, Sharon Taub, Harry Ziegler

Absent- Lynne Braine

- Sister Cyndi began with a prayer
- Irene introduced and welcomed Melissa Conover as a new team member
- Old business- There is a date change for the September Faculty/Staff kickoff. This date is now Friday, September 29, 2006. Minutes from last meeting were approved.
- New Business-
 - Time Line for entire AFG process- Sister Donna, Irene and Ann Marie met over the summer to develop a tentative time line for the AFG planning period as well as visit and this was introduced to the team members. Discussion was held regarding this time frame.
 - Date for Team visit, Fall, 2007 was discussed and Sue Paluskiewicz suggested that consideration be given to the 8th grade placement test in choosing this date. For the 2007 school year, November 5-6-7-8 is one option and November 12-13-14-15 the second option. Dependent on the placement test date, the team visit should be held during the alternate week.
 - Sister Cyndi volunteered her services as well as Linda Hurley, to assess team visitor housing. They will contact various hotels in the area for this purpose.
 - Michelle Nice stressed the value of presenting the benefits of the Accreditation to all faculty/staff. This will be addressed at a September planning team meeting and utilized at the kick off meeting. Planning team members are invited to bring motivational ideas with them to the next meeting.
 - The cost of an online survey from the Zoomerang Company is approximately \$99.00 for a three month period of time. This was approved by the entire team. Additional Budget topics will come up as the process continues.
 - Exhibits 5A and 5E were distributed to the team as well as a list with all staff member names. After careful discussion and consideration, the chairpersons for the standards

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committee were selected. Committee members were randomly selected to serve on these committees.

- There was a unanimous vote to proceed with an online survey tool rather than a traditional tool. Melissa Conover will set up the Zoomerang online survey. Additional hard copies will be available to meet the needs of those without computers, wishing to take part in the survey. Details of the surveys are as follows:
 - 9th grade students, 35 male and 35 female students, will be randomly selected to take the survey. Remaining students will be invited to take the online survey from home.
 - 10th, 11th and 12th grade students will all have the opportunity to take the surveys using the BGA computers at times, dates and places to be determined at a later meeting.
- Discussion was productive on additional members for the planning team representing student, parent, alumni, and the community. These individuals will be contacted and invited to take part in future planning team meetings as well as other activities.
 - Additional members suggested are:
 - Robert Redinger Jr., Devines Pharmacy (Community)
 - Myra Clifford, St. Vincent De Paul Society, St. Anthony, Avenel (Community)
 - Sr. Susan, Emmaus House (Community)
 - Parent of Stephanie Gonzalez (Parent)
 - Mr. Ronald Martino (Parent)
 - Law Firm South Plainfield (Community)
(Sue Paluskiewicz will supply name)
 - Mr. Diehl, Edison Council President (Township) and (parent)
 - Mr. and Mrs. Buck (parents)
 - Mr. Kevin Roche (parent)
 - Eddie from D'April's (Community)
 - Judy Kides (Alumni)
 - Kristen Barnes (Alumni)
 - John Czajkowski (Alumni)
 - Katie Roche, Josh Mamaclay, Lauren Bottitta, Paul Sadowski, Emanuel Vizzotti (Students)
- Dates of upcoming meetings-
 - September 6, 2006 from 12:30-2:15 in the conference room, Irene and Ann Marie will meet with the new Committee Chairpersons as well as any available planning team members.
 - September 20, 2006 at 2:05pm in the conference room, planning team members as well as committee chairpersons will meet.
 - September 29, 2006- entire BGA staff/ kick off for AFG- agenda was discussed as well as time frame.

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- 8:00-9:00 Sr. Donna, Irene and Ann Marie will introduce and present a power point on the AFG process in the theater.
- 9:00-9:45 online surveys will be completed by the entire BGA staff using all of the BGA computers.
- 9:45-10:00- break
- 10:00-11:30 Committee chairs will meet in rooms to be determined at a later date, with their committees
- 11:30-12:30- Lunch
- 12:30-1:30 Wrap up session

Minutes respectfully submitted by Ann Marie Pacciano